CYRRC

GRANT APPLICATION

PRINCIPAL INVESTIGATOR'S INFORMATION

Name (First, Last)   **Title**

Organization/ Institution

Address

City   **Province**   **Postal Code**

Phone number   **E-mail**

Project Title

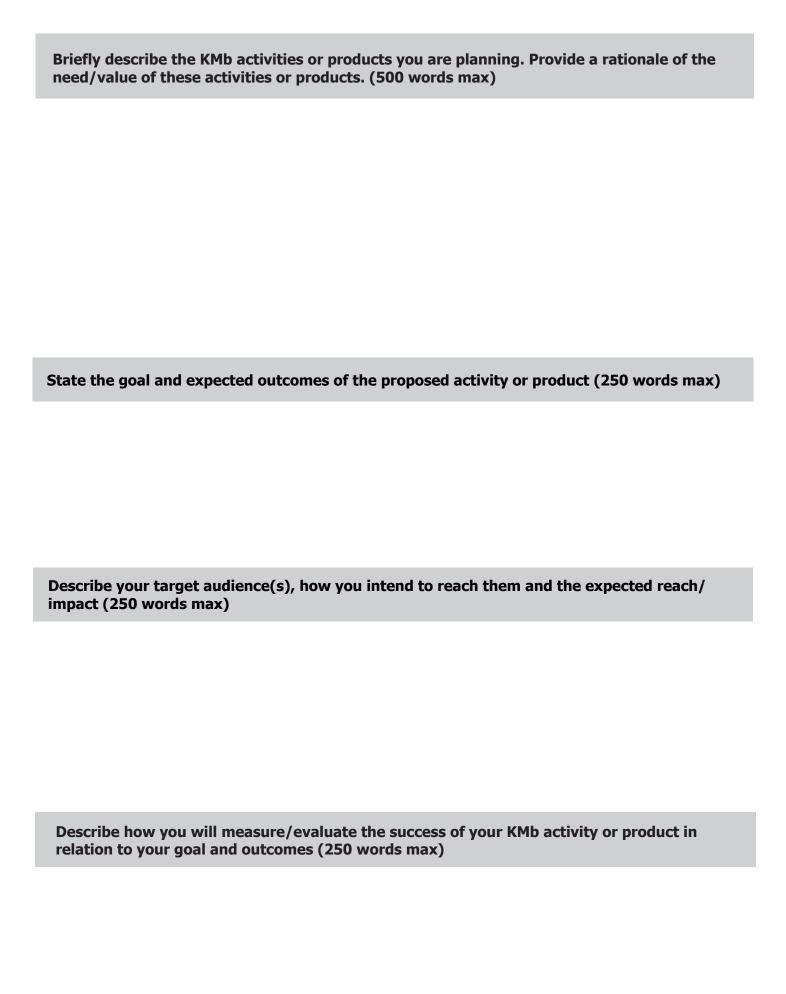### Indicate which research cluster your project fits under.

What is the progress of the research for which you plan to undertake the proposed KMb activities or products?
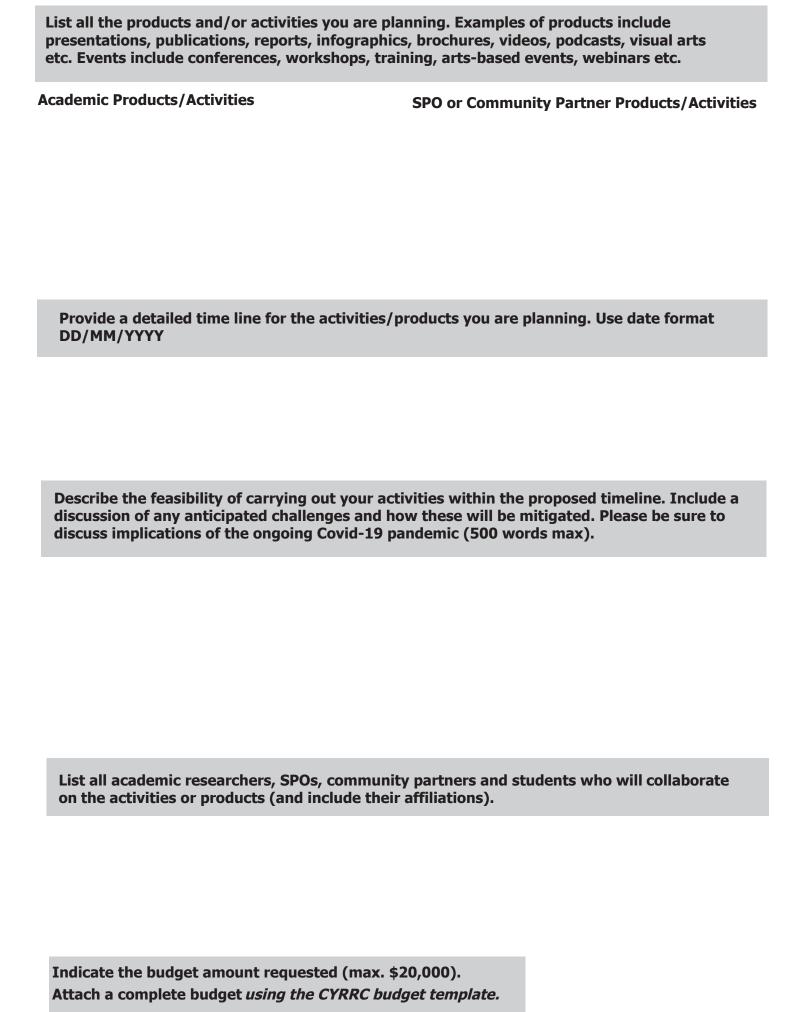
Completed   In progress   Planning stage

Briefly describe the research for which you plan to undertake the proposed KMb activities or products. (500 words max)

Briefly describe the KMb activities or products you are planning. Provide a rationale of the need/value of these activities or products. (500 words max)

State the goal and expected outcomes of the proposed activity or product (250 words max)

Describe your target audience(s), how you intend to reach them and the expected reach/ impact (250 words max)

Describe how you will measure/evaluate the success of your KMb activity or product in relation to your goal and outcomes (250 words max)

List all the products and/or activities you are planning. Examples of products include presentations, publications, reports, infographics, brochures, videos, podcasts, visual arts etc. Events include conferences, workshops, training, arts-based events, webinars etc.

Academic Products/Activities

SPO or Community Partner Products/Activities

Provide a detailed time line for the activities/products you are planning. Use date format DD/MM/YYYY

Describe the feasibility of carrying out your activities within the proposed timeline. Include a discussion of any anticipated challenges and how these will be mitigated. Please be sure to discuss implications of the ongoing Covid-19 pandemic (500 words max).

List all academic researchers, SPOs, community partners and students who will collaborate on the activities or products (and include their affiliations).

Indicate the budget amount requested (max. $20,000).
Attach a complete budget *using the CYRRC budget template.*

SUBMISSION CHECKLIST

Ready to submit? Have you remembered the following?

  Completed application form

  Project budget in the CYRRC template provided

  Principal Applicant's SSHRC CV (first time grant recipients only)

Submit your application form and all supporting documents by email to: schia@dal.ca

Important - Please save and retain a copy of your application.

REPORTING REQUIREMENTS
As a condition of the grant, funded projects must submit to the CYRCC a final project report in the specified format within 30 days of the project's completion date. Projects must also complete and forward a financial statement using Tri-Agency Form 300 by April 30 of each year. Please check the box below to indicate that you accept these requirements.

  If the project is funded, the applicant agrees to the reporting requirements associated with this grant.